

**City of Milpitas**  
**Unapproved Minutes**  
**Telecommunications Commission**  
**January 24, 2005**

**I. Call to Order & Roll Call:**

Telecommunications Commission Chair Albert Alcorn called the meeting to order.

Members Present: Albert Alcorn, N. Gupta, G. Ali-Santosa, P. Peterson, I. Munir, A. Ettinger, D. Gupta, V. Mathur, W. Lam

I.S. Staff: B. Marion, E. Pasion

Members Absent: R. Gopalaroa City Council: A. Gomez

**II. Pledge of Allegiance:**

The members of the Commission recited the Pledge of Allegiance.

**III. Announcements:**

Staff announced that the annual commissioners dinner is scheduled for April 21, 2005 at the Embassy Suites hotel. Staff reminded the Commission the Form 700 Documents are due Feb. 21<sup>st</sup>. Eliren Pasion with the Information Services department and Debra Souza with the Milpitas Police department were honored as a co-receipt of the annual Gene Schwab awards. Chair Alcorn mentioned that his daughter finished another season of Rainbow Theatre and noted his continued support of the program.

**IV. Approval of the Agenda:**

Motion to approve the agenda.

M/S N. Gupta / I. Munir Ayes: 9

**V. Approval of the Minutes  
November 15, 2004**

Motion to approve the minutes as submitted.

M/S N. Gupta / P. Peterson Ayes: 9

**VI. Citizen's Forum**

No comments made for the record.

**VII. Continued-New Business:**

**1. Selection of Chair and Vice Chair 2005.**

Chair Alcorn welcomed the Commissioners to offer nominations for a new Chair and Vice Chair for 2005.

Commissioner Mathur nominated Albert Alcorn to serve as Chair. Commissioner Ali-Santosa seconded the nomination. No other nominations were made for the post of Chair to the Telecommunications Commission.

The Commission voted close that nomination and then voted unanimously to elect Albert Alcorn as Chair of the Telecommunications Commission for 2005.

Newly re-elected Chair Alcorn opened that floor for nominations to the post of Vice Chair to the Telecommunications Commission.

Commissioner Mathur nominated Commissioner Niranjan Gupta to serve as Vice Chair to the Commission. Commissioner Munir seconded the nomination. The Commission voted close that nomination and then voted unanimously to elect Niranjan Gupta as Vice Chair of the Telecommunications Commission for 2005.

## 2. New Library Naming Recommendations

Staff reported on the City Council subcommittee report on the process of naming the new Milpitas library after the civil rights leader Dr. Martin Luther King, Jr. and recommend activities celebrating Caesar Chavez day. The City Council was seeking input from the various city commissions on the naming process and was seeking recommendations that would also be considered for a public building.

Staff noted the location of the new Milpitas library would also be the hub of new construction of a new county health center and residential retail project to be situated on Main Street.

Chair Alcorn asked if existing city fiber optical cable along Main Street to was available to accommodate the future library. Staff noted that it is part of the planning process to add fiber optic cabling to the library location. Chair Alcorn asked if the library would be run by the city. Staff noted that operation of the library is through a joint powers authority with the county of Santa Clara and the city of Milpitas. Chair Alcorn asked if the consideration of a television studio location was part of the design. Staff noted that there has been no determine use for the various rooms in the library.

Commission William Lam asked of what of the existing library. Staff reported that the current library would be the new future Milpitas senior center.

Commission Ali-Santosa asked if a local figure would be considered as part of a naming process. Staff added that recommendations was part of the process and would be reviewed by various committees and commissions.

Staff would summarize in the information that would be shared for the other commissions. The list as follows: consider naming the library after prominent figure in

Milpitas; consider naming the library after a Milpitas educator, consider naming the various rooms in the new library or consider naming some of the early pioneers in the library system.

Motion to note receipt and file

M/S N. Gupta/ I. Munir Ayes: 9

### 3. Status Report of Comcast Cable Franchise

Bill Marion, Director of Information Services, reported that significant progress had been made involving the cable television franchise with Comcast. Staff had met twice with Comcast representatives and discussed the requirements for an additional P.E.G. cable channel. The additional channel would support activities for the Milpitas Unified School District as well as for public access cable programming.

Comcast has proposed to offer the following; an additional cable channel for public and educational access programming; a \$50, 000 grant for remodeling for a studio, \$175, 000 for video production equipment; and \$50, 000 grant annually through 2009. Other items also being addressed are the definition of gross revenue. The following items were brought before Comcast for example: the revenues from basic cable service, rental equipment fees, on demand/pay-per-view fees, advertising revenues, home shopping commissions revenue fees and other associated items that are subject to the FCC mandated 5% franchise fee. A redraft is being developed for final consideration.

The school district reviewed the conceptual agreement on moving forward. Staff is waiting for a formal proposal from Comcast for the expansion of the cable channel to accommodate for Educational and Public Access cable channel. The plans are to have the studio located at the Milpitas Unified school district main office. A simple use agreement would eventually be drafted to accommodate access to the future facility for both parties once a formal offer by the cable company has been made.

The formal proposal would also address the outstanding issues ranging from electrical ground, customer service standards, on screen cable channel line up, local cable store offices and so on. An agreement would be developed involving the school district and be presented to the Milpitas School Board members and City Council members. The duration of the cable franchise would be a 15-year agreement.

Commissioner Munir noted that a 15-year seemed too long. However, Chair Alcorn noted that option was to revisit franchise in five years that would start negotiations all over again. Staff noted that the cable company had greater experience in dealing with these

franchise matters. The city's cable consultants experience on various outstanding franchise issues was helpful in dealing with non-compliance issues.

Chair Alcorn suggested a motion recognizing the contributions of Commissioner Dinesh Gupta for the work in organizing and assisting city staff preparing the cable franchise over the past two years.

M/S N. Gupta/ G. Alisantosa Ayes: 9

Vice Chair N. Gupta noted that it would be appropriate to do so when the final presentation would be made before the city council. Staff added it would present the final document for the Commission's review by March 2005 prior to the presentation to the City Council.

Commission Ali-Santosa asked of the status of the government channel operational use policy. Staff noted the document would be bundled into the overall policy and would be completed in formal document.

Motion to note receipt and file.

M/S N. Gupta/G. Ali-Santosa Ayes: 9

#### 4. November-December '04 I.S. Month Report.

Bill Marion, Director of Information Services, reported on the highlights of the Information Services Department. Highlights included the completion of a fiber optic cable connection to fire station 2 at Yosemite drive integrating the location on to the city's data network, integration of the fire department mobile computing wireless network on the department's emergency response vehicles, GPS repeaters are also being installed to the apparatus bay at each station to improve the signal coverage, scanning of numerous city documents for a future public document access program, updating of the computer aided dispatch and GIS map data base and integrated records check. Staff hopes to have a "go live" date of May with prior staff training as part of the program.

Staff presented a proposal from a Milpitas-based company titled Next-G. The company was seeking an agreement with the city to access various utility or light poles that would provide specific area fill-in cellular coverage to existing cellular telephone networks. The service that Next-G is proposing would not require FCC licensing since it operates well under normal cellular power output guidelines. Next-G is working with city staff, engineering and public works to proceed with the permitting process. Currently, there are no plans to implement the service. Final approval would be presented to the Commission and eventually to the City Council for final approval.

Mr. Marion reported on the test of a public document access project that would be accessible via the city's web site. Staff has scanned three million images that would be accessible by various methods of identification including name, type, address, business type and owner. Work is still in progress refining the user interface and on the overall document access project for public access. Staff added that additional user help information would need to be added into the interface to assist the end user. Chair Alcorn noted that FAQ or email assist message would be helpful to aid the navigation of the information.

Vice Chair N. Gupta asked of the status of the Tropos network. Staff noted that additional antennas are being added per police specifications to add to the coverage to the wireless data network in the Milpitas area.

Motion to note receipt and file.

M/S      N. Gupta/P. Peterson      Ayes: 9

## 5. Round Table Discussion

Chair Alcorn asked when should be the next work session for the Commission. Staff would coordinate a meeting date and time and report back to the Commission.

The meeting would review the Master Plan status, active interest regarding cable television cable franchise and so on.

Finally, staff noted that it would mail out the Form 700 document to all Commissioners for response and filing per the City Clerk's records.

## VIII. Adjournment of Meeting

The Commission adjourned the meeting to Monday, February 28, 2005.

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